

Orange County Communities Organized for Responsible Development

Job Opportunity: Neighborhood Organizer

Orange County Communities Organized for Responsible Development (OCCORD) is a community based, non-profit organization that advances the rights and improves the lives of working families with a combination of organizing, research and advocacy. OCCORD is a leader in the emerging movement to reclaim Orange County, California, from the extreme laissez-faire policies and entrenched anti-immigrant sentiment that have long dominated our region. We build grassroots leadership, organize coalitions, encourage civic participation, and develop policy solutions to ensure that workers and communities have a voice in the public policy decisions that affect their lives, especially in regard to land use planning, municipal budgeting, and government accountability. For our neighborhood organizing program, we are seeking a creative, committed individual with strong organizing skills and the ability to develop grassroots leaders in low wage, immigrant communities.

Position Description:

- Conduct neighborhood outreach in low-income communities of color.
- Build relationships with neighborhood leaders and other stakeholders.
- Organize participation in community meetings, public events and demonstrations, voter education and mobilization initiatives, and other forms of civic engagement.
- Provide leadership development training to build the capacity of neighborhood leaders.
- Develop training materials and curriculum as necessary.
- Supervise interns and coordinate volunteers.
- Support the work of the organization as a whole.

Qualifications:

- Strong commitment to social and economic justice, to the rights of immigrant workers, and to building the labor movement.
- Minimum one year of experience in labor, community, political, or faith-based organizing.
- Experience with popular education and leadership development training.
- Accountability to both team goals and individual workplan goals.
- Willingness and aptitude for learning new techniques, ideas, and skills.
- Excellent personal organization, time management, and interpersonal communication skills.
- Bilingual in English and Spanish with good written and oral communication skills.
- Experience working in multi-cultural settings.
- Basic administrative skills helpful.

Terms of Employment: This is a full time, exempt position. Salary between \$35,000 and \$40,000, depending on experience. Full family health benefits (medical, dental, and vision). The position requires that you have access to an automobile and will require long and/or irregular hours of work, including evenings and weekends as needed.

Application Process: Send cover letter and resume to Eric Altman, Executive Director:

- Mail: OCCORD, 13252 Garden Grove Blvd., Suite 204, Garden Grove, CA 92843
- Email: info[at]occord.org
- Fax: 714-621-0513
- Please do not contact us by phone.
- Persons who do not meet minimum requirements will not receive a response.

Deadline: Applications will be reviewed on a rolling basis until the position is filled, and we strongly encourage qualified applicants to submit their materials as soon as possible.

WOMEN AND PEOPLE OF COLOR ARE ESPECIALLY ENCOURAGED TO APPLY.